

SAN DIEGO UNIFIED SCHOOL DISTRICT

- Date:** October 20, 2021
- To:** Area Superintendents, Site Administrators, Division and Department Heads
- Subject:** 2021 COMMUNITY SERVICE ASSOCIATION – CSA – MEMBERSHIP DRIVE
- Department and/or Persons Concerned:** All district staff.
- Due Date:** October 18 – December 13, 2021 are the dates of the CSA Membership Drive, while CSA can be joined at any time during the school year.
- Reference:** None
- Action Requested:**
1. Announce at a staff meeting, or by all-staff email, or by posting this circular in a highly visible location: By joining CSA you have the opportunity to donate to San Diegans in need via easy Payroll Deductions of as little as \$1 per month.
  2. Consider volunteering on the CSA Board of Directors.

**Brief Explanation:**

**CSA's Website:** [https://staff.sandiegounified.org/a-z/community\\_service\\_association](https://staff.sandiegounified.org/a-z/community_service_association)

The Community Service Association – CSA -- is a District nonprofit association that distributes contributions from district employees to recognized charitable agencies in San Diego County which support the arts, education, health, and human services.

Since CSA's founding in 1956, District employees have donated over \$12 million to help fellow San Diegans in need. Employee donations are collected through voluntary payroll deductions, and CSA membership begins with as little as \$1 per month.

Funds are disbursed by the CSA Board of Directors via grants to local nonprofits and donations to charities specifically designated by district employees. In addition, each December, the CSA Board of Directors gives additional holiday donations to local agencies that serve people experiencing homelessness or food insecurity. In 2019-20, District employee contributions through CSA benefitted approximately 100 San Diego County nonprofits. (See attachment 1.)

***Fall Membership Drive, 2021 -- How to Join CSA***

During the CSA Membership Drive from October 18 - December 13, 2021 please announce at a staff meeting, or by all-staff email, or by posting this circular in a highly visible location: When you join CSA you can donate to San Diegans in need by Payroll Deductions of as little as \$1 per month. Sign up via PeopleSoft Self-Service or by submitting the paper form (See Attachment 2.)

***CSA Board of Directors Election, Fall 2021***

CSA is governed by a Board of Directors which is comprised of ten elected district employees: five certificated staff, three classified employees, and two administrators/supervisors. CSA members are encouraged to consider running for a position on the Board of Directors during the elections held each year in November.

For the CSA Board of Directors election to be held in November, 2021 there exist the following openings: certificated (1), classified (1), and administrator/supervisor (1). Each school year there are seven Board meetings, each about 90 minutes long and currently conducted via Zoom.

CSA's Website: [https://staff.sandiegounified.org/a-z/community\\_service\\_association](https://staff.sandiegounified.org/a-z/community_service_association)

For further information regarding the CSA membership drive or the CSA Board of Directors election please contact John Ortler, CSA Secretary/Treasurer, through district e-mail at [csa@sandi.net](mailto:csa@sandi.net).

Kathaleen Wilson  
Teacher, Ibarra Elementary  
Chair, Board of Directors,  
Community Service Association

APPROVED:

Lamont A. Jackson, Ph.D.  
Interim Superintendent of Public Education

LJ:mh

Attachments:

- Attachment 1 – CSA Board of Directors' Grant Allocations, CSA Donors Designations, CSA Holiday and Other Gifts
- Attachment 2 - Payroll Deduction Form